

August 2009

Dear Families:

Welcome to McKean High School. Whether you are new to McKean or returning for another year, we hope you are ready for your best year ever! You are part of a school with great traditions and a dedication to excellence. Take advantage of the many opportunities for educational and personal growth that McKean offers.

We are proud of McKean and hope that you demonstrate your pride through your accomplishments and involvement in our school community.

Good luck in the coming school year. May it be a happy and successful one.

Sincerely,
The McKean Family

Resolution

The RCCSD will provide a high quality education to all of our students in all of our schools. All Delaware Content Standards will be taught. All our students will learn this content. This will promote understanding and prepare all our students for success in the 21st century.

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**Thomas McKean High School
MISSION STATEMENT**

We believe in the inherent worth of each student. Our mission is to discover and develop the potential for learning, creativity, and the achievement of personal excellence inherent in each student and, in a safe and supportive environment, help students to acquire the knowledge, skills, and confidence necessary to become contributing members of a diverse and ever-changing society.

We are committed to a cooperative educational partnership encompassing the student, the home, the school, and the community. In this partnership, it is the role of the school to provide educational leadership, to maintain high expectations for the student, and to provide an environment that recognizes the diversity of the student population and individual needs. To fulfill their role in this partnership, students are encouraged to be active participants in the total educational experience and to strive to realize their full potential. While we recognize our responsibility to address the total growth of the student, we first and foremost are committed to providing a comprehensive education, which includes mastery of basic skills, critical thinking and problem solving, creative expression and aesthetic appreciation. Furthermore, we advocate the development of marketable skills that are not only applicable to the current job market but also flexible enough to adapt to the changes in our modern, technological society.

Ultimately, our success as educators is determined by our ability to find ways to help our students to achieve the knowledge, skill, and confidence necessary to become contributing citizens in a global society.

REACH YOUR POTENTIAL THROUGH:

MOTIVATION

COMMITMENT

KNOWLEDGE

EXCELLENCE

ACHIEVEMENT

NO EXCUSES

As required by Delaware Senate Bill 24 amending Section 4101, Title 14 Delaware Code, the following information is provided to you.

First Amendment to the U.S. Constitution

Congress shall make no law respecting an establishment of religion or prohibiting the free exercise thereof, or abridging the freedom of speech, or the press; or the right of the people to assemble and to petition the Government for a redress of a grievance.

Nondiscrimination and Section 504 Notice

All parties, procedures, and policies of the Red Clay Consolidated School District shall clearly exemplify that there is no discrimination in the recruitment, employment, and subsequent placement, training, promotion, compensation, tenure, and all other terms and conditions of employment over which the Red Clay Consolidated School District Board of Education shall have jurisdiction, or in the educational programs and activities of students on the basis of race, creed, color, religion, national origin, age, sex, sexual orientation, domicile, marital status, handicap, genetic information, veteran status, or any legally protected characteristic. This schools building level coordinator of compliance for Title IX/Equal Educational Opportunity Officer is Lisa Ueltzhoffer. The building level coordinator of compliance for section 504 is Amy Leary.

Aviso sobre no discriminación y el Artículo 504

Todos los individuos, procedimientos y políticas del Distrito Escolar Consolidado Red Clay deben demostrar claramente que no existe discriminación alguna en la contratación, empleo y subsiguiente colocación, capacitación, promoción, remuneración, permanencia en el cargo y todos los otros términos y condiciones de empleo respecto a los cuales el Consejo de Educación del Distrito Escolar Consolidado Red Clay tenga jurisdicción, o en los programas y actividades educativos de los alumnos, por motivo de raza, credo, color, religión, nacionalidad de origen, edad, sexo, orientación sexual, domicilio, estado civil, discapacidad, información genética, condición de veterano de guerra o cualquier otra característica protegida legalmente. El coordinador de esta escuela a cargo del cumplimiento del Título IX/Funcionario encargado de la Igualdad de Oportunidades Educativas es Lisa Ueltzhoffer. El coordinador de esta escuela a cargo del cumplimiento del Artículo 504 is Amy Leary.

The Administrative Team

All administrators will make every effort to be available to students. In most cases, a simple request to schedule a meeting is all that is necessary. However, if there is an immediate concern, one of the administrators will be available. Students are encouraged to report concerns regarding the safety and well-being of the student body.

The Team is committed to the personalized learning of students.

Guidance Department

Guidance is that part of the total educational program which, in a systematic and organized way, attempts to meet the special needs of each individual student.

Services available include: conferring with individuals and groups of students in the areas of educational and vocational planning, personal-social adjustments and conducting interviews with parents, teachers, and administrators.

Guidance counselors:

Mrs. Leary

Ms. Lombardo

Mrs. Polsky

Mr. Ryan

Mrs. Harper, Guidance Secretary

Psychologist

The psychologist evaluates the needs of students in a school system; identifies and plans programs to enable children to attain maximum achievement and adjustment in the educational system.

Jobs for Delaware Graduates Representative

This representative is a teacher specialist who works with high school students in grades 9 - 12 preparing them to transition to the world of work following graduation.

Communities in Schools, Inc. connects schools with needed community resources to help students become more successful in school. A full-time CIS representative is available each day at McKean to help students achieve their fullest potential.

Education Talent Search: The Talent Search program identifies and assists individuals from disadvantaged backgrounds who have the

potential to succeed in higher education. The program provides academic, career, and financial counseling to its participants and encourages them to graduate from high school and continue on to and complete their postsecondary education. The program publicizes the availability of financial aid and assist with the postsecondary application process. Talent Search also encourages persons who have not completed education programs at the secondary or postsecondary level to enter or reenter and complete postsecondary education.

Karen Dorsey is the Student Enrichment Coordinator for McKean.

Tim Foxx is the Program Manager.

Additional Student Support Programs and School Initiatives

Educational Opportunities at Thomas McKean High School

McKean High School strives to provide students with personalized educational opportunities to enhance their high school experience and to ensure their academic success.

The Ninth Grade Academy

The Ninth Grade Academy was developed and implemented around the concept of a small learning community; it is a school-within-a-school organized around interdisciplinary teams of English, math, science, and social studies teacher and students who share a specific area of the school building. Incoming freshmen are connected to a select team of caring Academy staff who use research proven instructional strategies to teach the curriculum as well as address their students' needs on a more personal level.

The Freshman Academy was implemented in the 2005-2006 school year. Since that time we have experienced improvement in promotion rate, attendance, suspensions and school climate.

The Tenth Grade Academy

The successes of the Ninth Grade academy have led to the inception of the Tenth Grade Academy for the 2009- 2010 school year. Teams of teachers continue to collaborate to provide students with support to ensure student success.

Advisory Program

Ninth Grade Advisory Program was implemented in the 9th grade for the 2007-2008 school year. This program provides additional coaching and goal setting for students who are having difficulty adapting to high school; this program supports the development of meaningful, individual student success plans to improve academic performance based on information gathered from analyzing DSTP/MAP data. Teaming upperclassman student-leaders with adult advisors to work with a team of advisees can be very powerful. The implementation of an advisor/advisee program reinforces personalization in the learning environment. Students in Advisories can: discover they are authentically members of a small-sized community of caring and concern; develop personal learning plans; engage in school governance; learn about career options and requirements; select courses; learn to manage conflict appropriately; perform school and community service; learn to appreciate differences between self and others; work on postsecondary planning and pre-employment skills; engage in recreational activities or some combination of all of these.

School Wide Advisory Program

At McKean we are striving to offer personalized opportunities for student to support their success. Research supports students connected to a staff member have increased attendance and academic achievement. Connecting advisory to clubs and activities provides us with the forum to not only build relationships with students but to increase the students' involvement in the school community. The Advisory program is part of our Restructuring Plan as required by NCLB and is also aligned and designed to support the implementation of the state's Student Success Plans (SSP). All Students are required to participate in the school wide advisory program and will earn .25 credits.

Students meet in their advisory classes once a week for a period of forty minutes. Advisory sections are based on student interests, clubs, and Ninth Grade Academy.

The role of the Advisory teacher includes:

- Monitoring students' attendance, academics and extracurricular activities.
- Making parent contact regularly.
- Support the implementation of Student Success Plans.
- Promoting club/activity.

The role of the Advisory student includes:

- Attend class weekly and to be on time.
- Come prepared for Advisory/club.
- Participate in activities and conversations to improve attendance, academics and extra-curricular involvement.
- Complete SSP activities.
- Share successes with parents and advisory as well as seek support when needed.
- Be respectful to self and others as a contributor to the school community.
- Get involved!

Ist: Student service intervention team that provides recommendations/strategies for students experiencing behavior and academic problems.

Common Quarterly Assessments: Each marking period an assessment is created and aligned with specified standards in each of the core disciplines and World Language. By aligning the assessments with the State and District expectations, students are guaranteed an opportunity to demonstrate their level of mastery of necessary skills at the close of each marking period instead of relying on mid-term and final exams alone.

Various other district services are available to McKean students. These services include Drug Counseling, and the 'ist Team'. Other available parent and community resources are listed in the district "Family Support Services Guide."

**McKean Highlander PTSO
(Parent, Teacher, Student, Organization)**

The PTSO is your parent, teacher, student, school support organization. The PTSO is working toward the common vision of a cooperative educational partnership encompassing the student, the home, the school, and the community.

- Why? To promote communication and understanding among the school community of students, parents, faculty, administrators, and neighbors.
- How? By providing a monthly forum where school issues are discussed, and parents and students HAVE A VOICE.
- Where? Meetings will be held at McKean High School in either the Arena or the library. Notification will be posted in the front lobby. (See district map included in the handbook for school location)
- Who? All members of the McKean community are invited to attend.

Betsy Flanagan e-mail: psu78de@aol.com

PTSO MEETING SCHEDULE

Minutes of each meeting will be mailed to members of the
PTSO including a schedule of topics for the next PTSO
meeting

September 23

October 28

November 18

January 27

February 24

March 31

April 28

May 26

**(Most meetings are held at McKean the last
Wednesday of the *specified* month)**

**MCKEAN HIGHLANDER PTSO
MEMBERSHIP/DIRECTORY FORM**

Student _____ Class of _____

Student _____ Class of _____

Parents/Guardian

Address _____

Phone Number _____

E-mail _____

Optional:

I/We wish to sign the "Parents' Pledge" which is as follows:

"As a responsible member of the McKean High School community,
I _____ will neither serve nor knowingly permit alcohol or
other drug consumption during any student gathering in my home,
nor at student activities outside my home. I also pledge not to
permit any un-chaperoned student party to take place in my
home."

Signature _____

If you chose to sign the Pledge, an asterisk will be placed next to your name
in the directory.

Please return completed form with a check for \$10.00 per family made out
to McKean PTSO to the school office or mail to:

McKean High School PTSO
301 McKennan's Church Rd.
Wilmington, DE 19808

**MCKEAN HIGHLANDER PTSO
VOLUNTEER FORM**

With a small donation of your time, you can help your student's school to achieve and show you care about McKean.

Please check any area that is of interest to you:

Baking

Providing purchased refreshments

Setup/Cleanup-for beginning and end of year breakfasts and any other events

Parent Directory-organizing sign up sheets and printing information

After Prom-parent supported event

Mini-grant-review applications from staff for PTSO funds for use in the classroom

Public Relation-keep McKean in the public eye through notices of meetings, special events, etc.

Miscellaneous-what need do you see that you could help with

Volunteer(s) name: _____

Home phone _____ Work phone _____

E-mail _____

Best time and way to reach you _____

Please return completed form to school office or mail to:

McKean High School
301 McKennan's Church Rd
Wilmington, DE 19808

**School Nurse:
Mrs. Heidi Sharpe**

The nurse's office is located off the main lobby to the left of the Main Office and is open daily from 7:30AM until 2:30PM. Please call the nurse directly with vital information at 992-5526. Messages left on voicemail may not be picked up until the end of a busy day. Students visiting the nurse must arrive with a hall pass to insure their teacher is aware they are not cutting class or absent from school.

Medications

All medications taken during the school day, must be taken in the nurse's office under supervision. Students are prohibited from carrying any medications during the school day. Prescription medications must be in their original containers with doctor instructions clearly indicated. Non-prescription medications must also be in their original containers and will be administered according to parent/packaging instructions. Medication administration requires a written physician prescription and written parental consent. Consent forms are available in the nurse's office.

Data Cards

An updated student data card, completed and signed by a parent/guardian, is required for every Red Clay student, every school year. These cards are used to maintain current demographic data on all students and to contact parents/guardians in an emergency situation. *Please return completed student data cards without delay!*

Athletic Physicals

All students participating in interscholastic sports are *required by the state of Delaware* to have a current Delaware Interscholastic Athletic Association (DIAA) form, signed and completed by parent/guardian and healthcare provider, on file in the nurse's office. The official DIAA form is the *only* acceptable form and is required every school year a student participates. These forms are available in the main office and online.

Injuries

Please report all injuries to the school nurse ASAP. Sports related injuries require an accident report that is initiated by the school nurse. An accident report must be filed before school sports insurance benefits can be obtained. Please contact the nurse or trainer if you are interested in using the school sports insurance.

Absences

Students are responsible for information and assignments missed during an absence. Absences related to illness, lasting longer than two (2) days, should be called in to the nurse's office at 992-5526. Following an absence, students should return to school with a note, including dates missed and parent signature.

- ▼ Emergency Situations: Seriously ill students should report directly to the nurse. If the student is too ill to report, any available teacher or student will summon the nurse. The administration should be notified when there is a serious injury.

Wellness Center

The Wellness Center provides accessible, affordable physical and mental health care for students, especially for those who are underserved, through on-site services and referrals. They focus on preventive care and adolescent issues through educational programs that reduce risk-taking behavior. Parents must complete a written registration to provide approval for their son or daughter to visit the Center.

Hours: Monday- Friday, 7:30 am -2:30 pm
Additional hours can be arranged by request
Located in the C-1 pod, near the cafeteria

Telephone: 636-5330

Fax: 636-5330

How to use the Wellness Center

Students must be registered at the Center and have signed consent forms on record. If you need a form, they can be found at the Wellness Center, the Main school office, Guidance or the Nurses' office. Once registered, the student does not need to register again while at McKean.

Then it is easy to come to the Center and make an appointment to see one of our providers. We have a Licensed Clinical Social Worker, a Family Nurse Practitioner, and a Registered Dietitian. You will be given an appointment that fits with your school schedule and a reminder card that will be your pass on the day of your appointment. We ask that you get your teacher's signature on your pass before you leave your class.

We do not take the place of your regular family health provider or mental health counselor. We will be glad to help with evaluation and referrals for students who need on-going care.

Why come to the Wellness Center?

Counseling:

Students come for counseling for a lot of reasons. Some want help dealing with a relationship, family problems, anxiety, stress, anger, depression, drug issues or have a desire to increase personal growth and awareness.

Counseling might be recommended for any student facing any of these common issues:

- Changes in personal relationships such as a death, divorce, pregnancy, breakup of a relationship.
- Anxiety, anger or depression
- Concerns about school performance
- Noticeable changes in mood or behavior
- References to suicide
- Substance abuse- smoking, alcohol, or drugs

Students can meet individually with the Social Worker or join one of our many groups that deal with these issues.

Medical Services:

Like your Doctor's office, the Wellness Center provides many medical services right here at McKean High School. These include:

- Sports, School, Camp or College physicals
- Treatment of minor illnesses or injuries
- Immunizations and allergy shots
- Pregnancy tests
- Testing for infectious diseases and sexually transmitted infections
- Health education

Nutritional Services

Our Registered Dietitian helps students with concerns about:

- Nutrition and weight management
- Sports nutrition
- Meal planning and healthy food choices
- Nutrition during pregnancy

We cannot provide the following services:

- Complex laboratory tests
- Hospitalization
- On-going treatment of complex medical or psychiatric problems
- X-rays
- Distribution or prescription of birth control or condoms

A student must be in school to use the Wellness Center. Sick students should not come to school just to use the Wellness Center. Although we do our best to see our students as quickly as possible, we cannot guarantee that we can provide same day appointments.

Confidentiality of Care:

We have guidelines about providing confidential care. Information about your visits cannot be shared with anyone without your permission. However, there are occasions, which will require us to break your confidentiality.

- If a student is hurting her/himself, is planning to hurt someone else, has a life threatening condition, has a dangerous weapon or dangerous substance; we can involve family, the school and other providers to make sure that no one is harmed.
- If a student reports physical or sexual abuse, we must report that to the appropriate authorities. This can include having sex with under or overage persons.
- Lab tests performed at the Center are sent to the State Lab, which will know the results. We are required to report certain infectious diseases to the Department of Public Health
- We can report attendance to the school, but will not give information about whom the student is seeing.

Fortunately, there are few times that we have to break confidentiality, but when we do, it is because it is important to get the student help as quickly as possible. Apart from these exceptions, the care that is given at the Wellness Center is the student's business and no one else's.

On behalf of the staff, we look forward to meeting you. Please remember that unless you are registered, we cannot provide you with services. We encourage everyone to register so that if a need arises, we can help. If you do not know if you are registered, please stop by our office and check. And while you are there, make an appointment for your annual Wellness Check and learn what you can do to protect your health.

Welcome to McKean!

Mrs. Carol Ann Bridgman, Senior Social Worker / Coordinator

Opening Exercises

Opening exercises will be conducted over the public address system. Each student is to respect the rights of others and maintain orderly behavior during these activities, which will include the Pledge of Allegiance, moment of silence, and listening to the morning announcements.

Classroom Conduct

Students are expected to exhibit proper conduct during class. Students should come to school with a positive attitude, prepared to learn. In addition, students should be:

- *on time to class
- *prepared with materials
- *courteous and respectful to teachers and classmates.

Students at McKean High School have the right to a learning environment free from distraction and disruption. Students have the responsibility to ensure they do not disrupt the education of others.

Hall Traffic

Courtesy is expected in the halls. Because of the school's design, loitering is congestive and restricts the movement of others to their assignments. Running and pushing are dangerous; serious injury can result. Students should move in a courteous and direct manner when changing classes.

Students may not loiter outside the building during the school day. Passing through the halls during any class requires the student to have their teacher's permission in the form of a hall pass. Whenever classes are in session, students in the halls should pass in a quiet and respectful manner.

Student Behavior Standards

The Red Clay Consolidated School District has implemented a policy requiring teachers to report on student behavior in the classroom. Teachers will submit comments on Interim Reports and Report Cards on all students. Students will receive comments on their ability to:

- ✘ Assume responsibility for their-own actions;
- ✘ Respect and believe in themselves and others;
- ✘ Demonstrate the ability to get along with others;
- ✘ Understand and respect individual differences;
- ✘ Obey rules and laws, and understand the consequences of their choices; and
- ✘ Demonstrate the importance of being generous, kind, and helpful.

Teachers will use the following remarks to indicate student performance and progress:

Behavior Standard	Remark Code
✘ Exceeds behavior standards	1
✘ Meets behavior standards	2
✘ Approaching behavior standards	3
✘ Does not meet behavior standards	4

Proper conduct and responsible behavior is expected throughout the school and at all events. Our goal is to promote a positive image and provide a safe and secure learning environment.

Parents' Rights and Responsibilities

The Red Clay Consolidated School District has adopted policies requiring students to meet our Board of Education's standards and also, for promotion in grades K-12. The Board believes that learning best takes place when there is a shared effort, interest and motivation by parents, school and district staff. We are committed to your child's success in school and promise to work together to promote student achievement.

The school and district have a responsibility to:

- Notify parents when their student's absences become excessive and/or attendance interferes with student progress according to the Red Clay Attendance Code;
- Provide appropriate instruction that reflects State and District standards;
- Respond to parent communications within three days;
- Promote consistency in following the Red Clay *Student Code of Conduct* to ensure the safety and well-being of all;
- Share information about outside resources with parents having problems keeping students properly prepared for school; i.e., well rested, fed, clothed, clean and health needs met; and
- Provide parents information related to instructional programs.

As your child's first teacher, parents have a responsibility to:

- See that your child attends school daily, as outlined in the attendance code
- See that your child's homework is completed on time and eliminate distractions--- (television, video games, computer play);
- Respond to school staff communications, i.e., conferences, telephone calls or letters, within three days;
- Accept responsibility for your child's school behavior outlined in the Student Code of Conduct by supporting the District's discipline policies and,
- See that your child is properly prepared for school; i.e., well rested, fed, clothed, clean and has all health needs met and is ready to learn.

Cafeteria

Lunch is served in our cafeteria during period 3 on A days, and period 7 on B days. We have two serving sessions each day. Students in the first session are responsible for clearing trays and tables and leaving the cafeteria in the same clean condition for the second session. Students in the second session should do the same following their lunch. Throwing away someone else's trash is no fun, and simply not fair.

Food/Nutrition Services Ms. Donna Frost, Cafeteria Manager

Breakfast and lunch are prepared by the McKean cafeteria staff daily.

Lunch Code:

Students have their own "pin numbers." The student will use the same lunch code while enrolled in the school.

Menus:

Monthly menus are available in the main office. Meal choices are available in each school.

Prepaid Meal:

Prepaid meals may be purchased. For each ten (10) meals purchased, one free meal is added.

Prices (student): Breakfast:\$.90; Lunch \$1.75

Use **PayPams.com** to pay in advance and monitor an account

Free or Reduced Lunch:

Free and reduced price meals are available to those students whose families meet federal income guidelines. Students eligible last year will continue to be eligible through the first month of school this year.

Food/Nutrition Services:

McKean High School cafeteria can be contacted by calling Ms. Donna Frost, Cafeteria Manager at 992-5520 ext. 123. Call Red Clay Nutrition Services at 992-5580.

NATIONAL HONOR SOCIETY

Membership in the McKean Chapter of the National Honor Society is based on scholarship, leadership, character and service criteria as outlined in the National Association of Secondary School Principals National Honor Society Handbook. Students may not apply for membership. Membership is granted only to those students selected by the faculty council of Thomas McKean High School. In order to be considered for membership a student must:

- Be a junior or senior at Thomas McKean High School
- Carry a full course load
- Have a cumulative index of 3.25 at the end of the second marking period
- Be an active participant in a minimum of five school/community activities, one of which is an ongoing service activity
- Uphold the high standards of character and leadership in and out of school as outlined by NAASP.

For more information please contact the McKean NHS Faculty Advisors: Mrs. Kelly Krapf and Ms. Holly Schnittger

LIBRARY

Ms. Cynthia Monger, Librarian ext. 281

The library is located to the right of the main entrance between the cafeteria and the office. Normal hours are 7:30 a.m. until 3 p.m. and extended hours are announced via signs and the daily bulletin. Students are welcome without a pass before and after school. During class time and their lunch break a pass is required. The normal hall pass is accepted as well as a special green library hall pass, which is issued by an assigning subject area teacher when research is needed.

In addition to a varied book collection, the library subscribes to numerous magazines. Computers are also available for word processing and research on a variety of databases as well as the Internet.

SPORTSMANSHIP POLICY

The Red Clay Consolidated School District recognizes Interscholastic and Extracurricular Athletics as an integral part of the overall educational program. As a result of participation in athletics, students develop essential values to help guide them beyond the field of play. In perception and practice, sportsmanship is characterized by generosity and genuine respect for others. Red Clay believes sportsmanship is an important outcome of education; and therefore, procedures shall be developed to ensure that athletic directors and coaches teach and promote the standards of sportsmanship, ethical behavior, and integrity in practice sessions and in athletic competitions. The athletic programs in the Red Clay Consolidated School District shall be operated in a manner that encourages students to participate, treats students with respect, and provides all team participants with a fair opportunity to compete.

CONDUCT AT ACTIVITIES/FIELD TRIPS/AND ATHLETIC EVENTS

Students are expected to exhibit proper behavior on all activities, field trips, and athletic events (both home and away). This includes no fighting, no booing or heckling, no throwing or dropping of refuse, and no loitering in the immediate area before or after the event. Students who exhibit poor behavior may be asked to leave an event, with no refunds. All school policies, including prohibiting the use or possession of drugs and alcohol, apply to all events in which the school is involved, regardless of the site.

RESPONSIBLE CITIZENSHIP

The socializing and interactions among friends and acquaintances are an important part of a student's life. Our school is a community of hundreds of people where these interactions occur and friendships grow. No one person has the right to disrupt the larger group for his/her own convenience.

Rules are an essential part of any community. Very few rules are needed if everyone will respect the rights of others. The cooperation of all will assure a pleasant and attractive school community. Pride is built from within. It is built on one person, one day at a time.

TRANSPORTATION

🚍 Bus

Each student who is eligible for transportation, according to the state guidelines, will be assigned to a bus. **Students are to ride their assigned bus only.** All buses will load and unload in the front of the building. Tardiness to school because of late bus arrival is not recorded on the student's records.

The following rules apply to students riding a McKean school bus:

Listen to the driver	Keep all body parts inside the bus
Remain seated	Talk quietly
No food or drink	Do not throw objects out of the bus
No smoking	No littering or damaging the bus
No horseplay, pushing or fighting	No teasing, profanity or rude gestures

Students who violate these rules may be suspended from the bus. During bus suspensions, it is the parent's responsibility to transport the student to school and back. Please contact Red Clay transportation at **322-0251** with any questions.

*Students who receive a parking pass will be ineligible to ride the bus. Contact Transportation for more information.

*If a student needs to ride an alternate bus on a given day, a letter from a parent is required one day in advance so that we can request permission from the Transportation Department.

SPECIAL BUS INFORMATION

Students must ride their assigned bus to and from their assigned stop. **Switching buses for any reason is strictly prohibited.** Bus routes and assignments can only be changed by the Transportation department.

🚍 Activity Bus

Activity bus services will be provided for any student who is eligible for bus transportation and who has a legitimate purpose

to remain beyond dismissal time. The activity bus will operate Monday through Thursday after school and will leave McKean at approximately 3:30 p.m. **A bus pass from the supervising staff member is required for students to ride activity buses.** The athletic buses that run later in the afternoon or evening are for in-season athletes only.

Thomas McKean High School
Student Parking Rules

Parking on school property is a privilege afforded to students. Certain conditions are attached to that privilege. Students who fail to uphold those conditions will be subject to loss of parking privileges and additional disciplinary actions. The conditions are as follows:

1. Students must register any vehicle they intend to drive to school. Parking permits will be issued by the administration on a first come first serve basis. Parking permit applications will be available in the main office. There is a \$15.00 charge. Students must obtain a **current** McKean High School parking permit within ten (10) school days of the beginning of the school year. Transfer students must complete vehicle registration at the time that they register for school. Upon vehicle registration and payment of the \$15 fee, a parking permit will be issued. This permit must hang from the rear-view mirror (permit number must face out). **NO EXCEPTIONS!**
2. Students must park in the UPPER parking lot in the white-lined spaces provided for student parking.
3. No students are to park their cars in the visitor parking spaces or the teacher parking areas.
4. Students are to obey all traffic signs and markings in the parking lot.
5. The speed limit on school grounds is 10 m.p.h.
6. The parking lots are off limits to students from 7:40 a.m. to 2:24 p.m. except when authorized by an administrator or an authorized early dismissal from the attendance office

7. All vehicles **MUST** be parked in designated parking area only, i.e. **NOT** in FIRE LANES, GRASSY AREAS, and UNAUTHORIZED PARKING AREAS.
8. Students found transporting anyone off of school grounds without authorization will lose their parking privileges at McKean.

SPEEDING AND/OR RECKLESS DRIVING, VIOLATIONS OF THE PARKING REGULATIONS, OR CHRONIC TARDINESS TO SCHOOL MAY RESULT IN THE LOSS OF PARKING PRIVILEGES AT SCHOOL AND/OR DISCIPLINARY ACTION.

POLICY FOR STUDENT VISITORS

All student visitations must be prearranged with administrative approval. All visitors must first report to the main office to obtain a visitor's pass. Passes will be limited to the following individuals:

- ✦ Students involved in prearranged exchange programs
 - ✦ Individuals involved with school business
-

ADULT STUDENTS

State law provides that a student reaches legal majority at age 18. However, a parent must sign attendance notes and other matters pertaining to school activities unless the student is living on his/her own. Proof of residence must be provided.

ATTENDANCE PROCEDURES

EARLY DISMISSALS

- ✦ **All requests for early dismissals must be in writing and submitted to the Attendance Officer by 9:00 AM.** A phone number must be included in order to contact a parent/guardian to verify the request. Students should report to the attendance office upon their arrival to the school.

- ✘ In the absence of a written request for early dismissal, parents may have to appear to get a student dismissed.
 - ✘ Unusual circumstances will be handled on an individual basis.
 - ✘ A student who returns from an early dismissal must sign in at the attendance office.
 - ✘ Permanent early dismissals are issued for the convenience of the students and their families through the McKean administration. It is expected that students leave school grounds at the appropriate time. Students are not to remain on campus or return until the end of the school day. Students that remain or return to campus prior to the end of the day face revocation of the early dismissal privilege and assignment to study hall. Permanent early dismissal will be indicated on the student's academic schedule.
-
-

ABSENCES

***Please note: information on the district attendance policy is located in the Student Code of Conduct.**

The importance of attendance cannot be overstated. Studies have continually shown the direct relationship of regular attendance with successful achievement. Good attendance includes being present for the school day and on time to every period. Students are encouraged to make every reasonable effort to have a high attendance record during their years at McKean.

The state of Delaware and the school district have established the following excuses as valid for an absence and/or lateness to school:

- ✘ **Illness of child, when possible attested by a physician's certificate**
- ✘ **Contagious disease within the home of the pupil**
- ✘ **Critical illness and/or death in the family or of a friend**
- ✘ **Legal business**
- ✘ **Observance of a religious holiday**
- ✘ **Remedial health treatment**
- ✘ **Suspension**

- ✘ **Pre-arranged absence to visit a college or university or to participate in other educational experiences, including emergency situations as determined by the school principal.**

Absences for other reasons are classified as “unexcused.” McKean personnel are obligated to follow these guidelines and may only excuse students for the reasons listed above. “Unexcused” students will need to attend AWR in order to make up seat time and complete missed work.

Parents who remove students from school for an extended period of time should notify school authorities and teachers well in advance so that truancy or serious illness is not suspected. This type of approved absence is an “UNEXCUSED” absence.

Students are required to bring a note from a parent/guardian within 2 days of returning to school. When students return from an absence they are to bring their note to their 1st period teacher who will collect the note and forward it to the attendance officer for verification. Notes from home must include:

- ✘ Student’s Full Name;
- ✘ Dates Of Absence;
- ✘ Specific Reason For Absences;
- ✘ Parent/Guardian Signature;
- ✘ Daytime Phone Number For Verification.

LATE ARRIVALS

When students arrive late to school after 8:00 AM should report to the main office. They are to:

- ✘ sign in with the attendance officer;
- ✘ present their signed written excuses with daytime phone number;
- ✘ obtain a pass from the attendance officer;
- ✘ proceed directly to lockers and class within a 5-minute period.

As with absences, students with unexcused lates are truant, and may face disciplinary consequences as outlined below. Parking privileges may also be suspended. As with absences, truant students can receive credit for missed work by attending AWR.

LATE TO CLASS

Students who are late to class must report to the Late Center after the final bell. Students who accrue more than 2 lates to any class in a marking period face disciplinary action including detention and out-of-school suspension.

CLOSED CAMPUS

McKean High School is a closed campus, which means students may not leave and return without specific permission communicated through the main office. As a school, we are responsible for the safety of all students during the school day.

MCKEAN ATTENDANCE POLICIES

The Red Clay Consolidated School District Board of Education shall require all students to attend school every day of the scheduled school year and to be punctual for all assigned classes in order to benefit from the instructional programs and to develop good work habits through self discipline and responsibility.

Thomas McKean High School will develop procedures for the implementation of this policy in accordance with State law and Department of Education regulations and will publish the procedures on the school's website. The procedures must include the following provisions:

As one of the qualifications for promotion, credit for course work, eligibility for graduation or administrative assignment, a student shall not exceed 12 periods absent per course during the school year.

Students who exceed 12 days missed in a given class will be allowed to recover absences by attending after-school programs, by attending Saturday school, or by successfully completing an approved supplemental instructional program. Students may also recover credit by attending an approved summer school program.

Absences referred to in this policy include both excused and unexcused absences for personal illness, family vacation, family problems, professional appointments, suspensions and all other unauthorized absences from school. Absences from class or school for participation in approved school sponsored activities, such as but not limited to, field trips, driver education, and athletic or academic events shall be excluded from the total number of days absent.

After-school Work Recovery (AWR)

A student absent from school may recover the days absent by attending an after-school program, Saturday School (when available), or by participating in an approved supplemental instructional program. Participation in 1 hour of an approved recovery program shall recover one 90 min class period's absence. The principal shall have sole discretion in determining when after-school and Saturday School programs will be offered and /or supplemental programs are appropriate; he/she shall further determine the content, length, and requirements of such programs.

After-school and Saturday School programs provide a supervised setting for students to complete school assignments missed during the absence from school. At McKean High School this program is commonly referred to as our AWR Program (Absence and Work Recovery Program). More details regarding our AWR Program for this school year will be released after resources and specifics are determined. Students are responsible for requesting missed assignments from their teachers as outlined in the Code of Conduct. Students who violate the Student Code of Conduct while attending after-school programs and Saturday School may be banned from such programs and are subject to disciplinary action as defined in the Code of Conduct.

It is the responsibility of the student and parent to monitor school absences and to recover days absent in order to comply with the school's attendance policy.

Notice to Parents

Parents will be sent notice that their child is in violation of the School Attendance Policy when their child exceeds 12 absences for a course. The notice will instruct parents of the requirements for recovering absent days in order to be eligible for credit, promotion, or administrative assignment.

Appeal Process

If a student has exceeded the allowable number of days and is passing his/her class, he/he must file for an attendance appeal at the designated time during the school year. (January for semester courses and June for full-year courses; specific dates will be determined). The appeal packet will be in the guidance office. The student filing the appeal packet must complete it in its entirety with proper documentation for the appeal to be considered. Once the deadline has passed to turn in the appeal, the teacher/administrative team will make individual decisions on which students will be granted an appeal. Only students with medical documentation by a licensed doctor will be considered.

Appeals are limited to the following:

- 1) A discrepancy in the total number of class periods absent from a class.
- 2) Period absences were a result of school related activities.
- 3) The student was not provided an opportunity to recover time.
- 4) The periods absent were caused by factors beyond the parent's control.

School Visitation Policy

Visitation Guidelines

Parents are welcome to visit our school. The following procedures will be in effect in all school buildings in the Red Clay School District and we ask your cooperation in following them. The

District's objective is to promote a safe and welcoming learning environment for all learners.

- ✱ All visitors are required to use the main entrance to the building.
- ✱ All visitors are required to report to the main office immediately upon entering any school building.
- ✱ All visitors will be asked to log in electronically and will be issued a visitor's badge.
- ✱ All visitors are required to wear the badge at all times while in the building.

- ✱ All visitors are required to log out in the main office and return the visitors badge.
- ✱ If parents/guardians need to deliver lunch, homework, or some other item a student needs, it must be brought to the Main Office. The office staff will make arrangements to get the item to the student.
- ✱ If a parent/guardian wishes to visit his/her child's classroom to volunteer, arrangements must be made through the school administrators, who will indicate the best time for such activities and required training.
- ✱ Parents/guardians are welcome to visit their child's classroom to view a lesson. However, in order to ensure that the educational process is not interrupted, the District requires that parents/guardians make arrangements through the principal in advance. Teachers may request that an administrator attend during the classroom visit.
- ✱ Visits to areas other than classrooms (cafeteria, gymnasium, library) require permission of a building administrator.
- ✱ District staff may ask for photo identification. Visitors are assured that this safeguard is for the protection of all students.

BUILDING SECURITY

The building will be secured in the morning until 7:15 a.m. and in the afternoon at 3:30 p.m. Access to the main halls and pods will be

restricted. Entry to the main office can be made through the front doors, and to the gym through the exterior E-wing doors.

Students should not remain on school property beyond the regular school day unless they are involved in a supervised activity.

DETENTION PROCEDURES

Students who serve after school detention will not be allowed to participate in extra-curricular activities and athletic events.

After school detention will be given to students who violate the student code of conduct for minor disciplinary infractions. Detention starts promptly at 2:45 and ends at 4:15. Students showing up late will be given an additional detention. Students serving after school detention will be required to complete assignments/homework provided by their regular class teachers. Students who do not attend their scheduled detention session will be given OSS. Transportation will be provided for attending students.

DRESS

Students are encouraged to exercise good judgment in selecting school apparel. The administration reserves the right to review dress that would be disruptive or offensive to individuals or groups.

Parents will be called to pick up students or provide a change of clothing for students who are in violation of the dress code.

- ✘ Any attire that is disruptive to the educational process is prohibited. Attire that is unsafe, unhealthy or offensive according to generally accepted standards, or obscene is not to be worn. Decals, slogans, or pictures that contain references to illegal substances (i.e. alcohol, drugs, weapons, etc.) or immoral behavior are not allowed.
- ✘ Appropriate and safe footwear must be worn at all times. Slippers are prohibited.
- ✘ Hats, head coverings, and headbands are not to be worn in the building during school hours. These items should be removed and secured upon entering the building.

- ✱ Shorts of reasonable length are permitted. Brief shorts and skirts are not permitted. Generally, the “appropriate length” standard is that with arms extended straight downward, the hemline must at least extend to length of fingertips.
- ✱ Students may not wear muscle T-shirts, halter tops, tank tops, skimpy dresses, or any garment that bares the midriff.
- ✱ Pajamas and baggy/saggy pants are not appropriate attire and should not be worn to school.

NUISANCE OBJECTS Communication Devices/Cell Phones

The RCCSD acknowledges that electronic communication devices such as cell phones are increasingly common and provide students and their families with a sense of security and safety through immediate and direct communication. However, use of cell phones during the school day disrupts the educational process. In addition, use of cell phones during fire drills or in the case of an emergency may create dangerous situations by disseminating misinformation, or interrupting administrative procedures.

Therefore, the unauthorized use of an electronic communication device, including but not limited to cell phones, text messages, etc. is prohibited during the school day or at designated school events. During the school day, students must turn cell phones off and secure them out of sight.

Please refer to the administrative guidelines included in the Code of Conduct for the disciplinary consequences associated with the unauthorized use of electronic communication devices.

Cell phones and other electronic devices are personal property and students are urged to take precautions to guard against loss or theft. The RCCSD is not responsible for the loss or theft of students' personal property.

All electronic devices, and other disruptive items are to be secured from 7:35 AM until 2:20 PM. These items are not to be visible during the school day. Water guns and balloons are prohibited on school grounds and buses. Playing cards and dice are also considered inappropriate for the school environment.

The administration has the right to confiscate nuisance objects. Items may be returned at the discretion of the administration. In certain instances, objects may be returned only to parents.

STUDENT OBLIGATION FOR SCHOOL TEXTBOOKS, MATERIALS, EQUIPMENT

Students are encouraged to secure and take proper care of all textbooks, materials, and equipment distributed to them. You will be held responsible for returning all items at the appropriate time of collection.

Written notification will be given to the parents of students who do not return textbooks, materials, and equipment on loan to them. In addition, students who have unmet obligations will be prohibited from participating in any school activity until the obligation has been satisfied.

It should also be noted that school-initiated legal action through the Magistrate's Court is an option that may be exercised to collect unmet obligations.

Student/athletes will be responsible for returning all uniforms and equipment immediately at the end of the season. If there are unmet obligations, the student/athlete will not be allowed to participate in another sport until the equipment is returned.

Our goal is to assist students to accept responsibility by clearly communicating their obligation for school materials on loan to them.

SMOKE FREE SCHOOL POLICY

State law prohibits anyone under the age of 18 to use or possess tobacco products. It is our intention to enforce this law at all school activities. If a student is caught in possession of or using tobacco products the item will be confiscated by the administration and discarded.

Student smoking and use, sale, or transfer of tobacco products and all other smoking materials are prohibited at all times in school buildings and on school buses. Possession, use, sale or

transfer of tobacco products and all other smoking materials are prohibited on school property.

First Violation	1 day out of school suspension and parent notification, referral to Wellness Center
2nd Violation	Up to three day suspension
3 rd Violation	Up to five day suspension

LOCKERS

Lockers are school property. Students are permitted to place locks on their lockers to protect their belongings; however, the administration maintains the right to have access to any locker at any time. Students must use those lockers assigned by their homeroom teachers. Students are responsible for all items placed in their assigned lockers. No more than two students should share a locker.

In order to secure all personal and school items, we urge all students to obtain two locks to place on assigned lockers. A lock should be placed on your locker in the main hallways and on your gym locker if you are taking physical education, or participating in after school athletics. We recommend that you do not give your combination out or allow various people access to your locker.

Please refrain from bringing expensive items to school.

Our lockers are not designed for securing expensive or valuable items. If you must bring these items to school as part of a class project, or as resource material, see your teacher or an administrator to secure the item. If you are involved in fund raising activities, you must remember to be careful with money! If you must bring large sums of money to school, secure it with your teacher or an administrator. Do not leave money unattended at any time.

EMERGENCY SCHOOL CLOSING

When weather conditions or other problems arise which might result in a change in school hours, all families will receive an 'ALERT

Now' phone call, and announcements also will be made over WDEL, WILM, and WSTW. *Please do not call the school or staff members for emergency information.*

EMERGENCY PROCEDURES

Fire Drills

The procedures for fire drill emergency evacuations are as follows:

- ✱ Students will move from the classroom following directions that are listed near the exit of that room.
- ✱ The entire building will be vacated.
- ✱ Students will move quickly and quietly to the designated area outside of the building.
- ✱ Students may return to the building when notified by staff.

Crisis Drills

Students should be aware that a Crisis Response Team, comprised of teachers and administrators, will conduct non-evacuation emergency drills throughout the school year. A crisis drill typically will involve some level of lockdown, in which students will not be allowed to leave the classroom or move about the halls until an announcement is made. Students in the halls during a lockdown drill may be asked to report to a central area; students in open areas such as the cafeteria or gym may be evacuated to another area. The full cooperation of students during a crisis drill is essential.

GRADE REPORTING

Report Cards

Report Cards are issued four times a year at the end of each marking period. The first three report cards are given directly to students to take home. The final report card is mailed.

Progress Reports

At the mid-point of the marking period, Interim Progress Reports are mailed. The interim report alerts parents concerning academic progress matters that may need attention before marking period grades are computed.

Grade Books / Record Keeping

All teachers use the student grade book online provided by eSchool. A teacher may keep another complimentary grade book. All grades will be entered into eSchool .

McKean Grading Practices

At Thomas McKean High School, four Quarterly Assessments will be used in place of a midterm and a final exam in eight freshman and sophomore courses: Algebra 1, Geometry, US History, World History, English 9, English 10, Physical Science, and Biology. These Quarterly Assessments are developed and graded collaboratively among teachers and regional experts in specific content areas.

At McKean, teachers will compute final grades based on double-weighting marking period grades and single-weighting exam grades (except for Quarterly Assessments – where 2 Quarterlies will combine to equal a single-weighted grade; e.g., 1st and 2nd Quarterly Assessments will equal the same value as the mid-term in a traditional class). Marking period grades will appear on the report card as a letter grade (in order to be computed in a student’s overall GPA). However, marking period grades and the new grading scale will be based on percentages. Computing the final grade for a course will involve using marking period percentages as grades (e.g., using 85% instead of a 3 to represent a B grade).

Grading systems and weighting of assignments will vary by course. Students should refer to the individual teacher’s syllabus in order to determine specific course grading policies.

McKean Grading Scale

- A = 90-100%
- B = 80-89%
- C = 70-79%
- D = 65-69%
- F = 64% and below

GRADE POINT AVERAGE (GPA)

The GPA is a weighted average and is computed using only the grades in the academic core courses of English, Social Studies, Math, Science, Foreign language and Computer Science. Honors and advanced placement courses have additional weight for grades of C or higher. The weighted GPA is used to calculate class rank.

GRADE REPORTING DATES

MARKING PERIODS (MP)	1 ST	2 ND	3 RD	4 TH
INTERIM REPORTS	October 12, 2009	December 17, 2009	March 4, 2010	May 14, 2010
MP ENDS	November 4, 2009	January 22, 2010	March 29, 2010	June 10, 2010
REPORT CARDS ISSUED	November 13, 2009	February 1, 2010	April 7, 2010	June 8 2010 (mailed)

**Parent Information for eSchool Online Grade Book
(The Home Access Center or HAC)**

For parents with Internet access: Please visit the district web-site home page at (see below) to access information regarding the (HAC) or Home Access Center portion of the online grade book:

<http://rcweb.redclay.k12.de.us/NewIntranet1/>

In the middle of the page on the *Red Clay Consolidated School District Intranet* there is a link that parents can click on to help access training manuals and supporting documents for HAC usage. Included is a *Quick Tips* link specifically designed to help you understand how to access your child's grades, attendance and comments from teachers.

*If you **do not** have Internet access-* Public libraries have computers available for general public use.

Library Locations in Wilmington:

-10th and Market Streets

The Computer Lab is open:

Monday - Thursday: 9:15 - 7:45

Friday-Saturday: 9:15 - 4:45

-3400 N. Market St.

-403 North Van Buren St.

Questions about student's usernames and passwords?

- Students will receive their username and passwords from the homeroom teacher at the beginning of the school year. Parents will receive a letter from Data Service Center during the first few weeks of school with their child's username and password.

AFTER-SCHOOL TUTORING

Students wishing to find extra help in their coursework should see their teachers individually for help after school. Arrangements can be made for after school transportation (4:30 bus) for students living in the city of Wilmington. Student's living outside the city limits must find their own transportation following the tutoring session.















HOMEWORK REQUIREMENTS

Statement of Purpose

Homework is an essential complement to the educational process by which individuals learn to reason and make judgments necessary to function effectively in society, as reflected in the Red Clay School District Statement of Philosophy.

Homework is not necessarily a written assignment. It may be planned either to offer the necessary practice in fundamental skills or to provide practical experience of an activity nature. Homework offers an opportunity for the student to apply what he or she has learned in school. It is planned to foster and increase a skill with a familiar process, rather than bring about a struggle with a new process that is not clearly understood.

Homework may be assigned for any of the following reasons:

-  To reinforce concepts and skills taught
-  To develop and to accept responsibility
-  To organize and apply knowledge, understandings and skills
-  To inform the home of what is happening in the schools
-  To develop study skills
-  To increase self-confidence
-  To teach independence
-  To provide opportunity for creativity
-  To offer a challenge
-  To expose students to community resources
-  To evaluate and to analyze facts learned
-  To complete work not finished in class
-  To give individualized practice on skills
-  To prepare for the next day's lesson.

Requirements

Students are expected to have homework assignments in all academic subjects on a regular basis and in other subject areas when required for a particular activity. Whenever possible students are not to be overburdened one day and have no assignments on another day. Homework assignments, for the average student, should take about 2 hours each night to complete. Special assignments such as term papers and long-term projects may require additional time.

There should be a direct correlation between the quantity of homework assigned to high school students and the individual needs of the student. The appropriateness is related to the course of study and is to be measured qualitatively rather than quantitatively.

ATHLETIC ACADEMIC ELIGIBILITY – DIAA MINIMUM REQUIREMENTS

- ❖ In order to be eligible for participation in interscholastic competition, each student in grades 9, 10, and 11 must be passing at least 5 courses. Two of these must be in English, Mathematics, Science, or Social Studies. Seniors must be passing all courses necessary for graduation.
- ❖ A student who is not eligible at the end of a marking period shall remain ineligible for the entire next marking period. When semester grades are issued, the semester grade will take precedent over the marking period grade to determine eligibility. At the end of a school year, eligibility for the fall season of the next year is determined by the final grade. Summer school grades may also be used to determine eligibility.
- ❖ In order to participate in any athletic activities, whether practice or competition, a student must be legally in attendance on that day.
- ❖ Students who are suspended out of school may not participate on the day(s) of that suspension.

Note: The preceding two rules apply to participation in activities as well as athletics.

**RED CLAY CONSOLIDATED SCHOOL DISTRICT
EXTRACURRICULAR ACTIVITIES – HIGH SCHOOL
ACADEMIC ELIGIBILITY POLICY**

Philosophy Statement

Research and experience indicate that students who participate in school sponsored extracurricular activities achieve higher academic performance. Consistent with the Red Clay goal of improving the academic performance of all students, the Red Clay Consolidated School District Board of Education encourages and supports the participation of all students in extracurricular activities. In keeping with the emphasis on academics, it is the belief of the Board that students who do not achieve satisfactory academic performance should devote all available time to the improvement of their academic performance. Therefore, the following eligibility criteria will be applied.

Policy Guidelines

- ✦ Extracurricular activities/programs are defined as any pre-approved school-sponsored program or activity organized for students that is conducted in part or totally outside of the district established student school day. School-sponsored activities or programs conducted outside the established student school day, e.g. marching band, yearbook, chorus, clubs, athletics, etc., are considered extracurricular activities.
- ✦ High school students entering grades 9-12 must meet the current state minimum eligibility for the following year.
- ✦ Eligibility will be determined by the district-approved grade point average (GPA) achieved by the student. Eligibility for participation in any extracurricular activities during the 1st marking period will be determined by the final GPA (average of final course grades) earned at the end of the previous year. Eligibility for the 2nd, 3rd, and 4th marking periods will be determined by the GPA earned in the previous marking period. Grade point averages are calculated using the following quality point equivalents: A=4, B=3, C=2, D=1, F=0. Grades achieved in AP, honors, or other courses approved by the district will be awarded weighted quality point equivalents.

- ✦ High school students must achieve the following grade point averages to be eligible to participate in school-sponsored extracurricular programs/activities. The following GPAs must be achieved by the end of the 1st marking period and maintained throughout the grade.

GRADE LEVEL	GPA
9	1.00 / MP
10	1.50 / MP
11, 12	2.00 / MP

- ✦ Students who do not meet district marking period eligibility requirements but who do meet DIAA minimum requirements may, with parent/guardian written consent, request permission from the principal to remain a part of an extracurricular program/activity for one additional marking period. A mandatory parent conference must be held. The student and parent/guardian must agree that the student will actively participate in a school-approved tutoring program for the entire next marking period. High school students (grades 9-12) will be able to use the option twice during their high school career, but no more than once per school year. If a senior has never used a waiver, they may use both during their senior year. Students who do not meet district GPA requirements for two consecutive marking periods will be ineligible to participate in any extracurricular activity or program, including practices, until eligibility requirements are achieved.
- ✦ To be eligible to participate in any extracurricular activity or program in grade 12, a student must carry appropriate and sufficient credits to be eligible to graduate at the end of the regular 12th grade school year. Note: Incoming 9th graders are eligible for all activities during the 1st marking period.

MCKEAN ATHLETICS

The following sports are available to members of the student body. Announcements will be made at the beginning of each season regarding try-outs. If a coach is not available in the building, students may speak to Mr. Massafieri, the Athletic Director, in Room C-20 or in the Athletic Office.

FALL SPORTS	HEAD COACH
Cheerleading	Mr. Brian Budd / MS. Holly Schnittger
Cross Country – Boys	TBA
Cross Country – Girls	TBA
Field Hockey	Ms. Rhonda Janeka
Football	Mr. Mike Ryan
Soccer	Mr. Bill Coughlin
Volleyball - Girls	Mr. Josh Humphrey
WINTER SPORTS	HEAD COACH
Basketball – Boys	Mr. George Hantzopoulos
Basketball – Girls	Ms. Shawn Addison
Cheerleading	Ms. Stacy Stokes
Diving	Mr. Tucker Smith
Swimming – Boys	Mr. Brian Budd
Swimming – Girls	Mr. Andrew Austria
Winter Track – Boys	Mr. Gavin Coates
Winter Track – Girls	Mr. Gavin Coates
Wrestling	Mr. Tom Pavia
SPRING SPORTS	HEAD COACH
Baseball	Mr. Steve Fairfield
Golf	Mr. Mike Ryan
Lacrosse	Mr. Nick Dorda
Soccer – Girls	Ms. Brittany Shubra
Softball	Mr. Greg Shivery
Tennis – Boys	Mr. Rob Allison
Tennis – Girls	Mr. Brian McArdle
Track & Field – Boys	Mr. Gavin Coates
Track & Field – Girls	Mr. Gavin Coates

**REQUIREMENTS FOR GRADUATION FROM RED CLAY
HIGH SCHOOLS**

Class of 2010

English	4
Social Studies	4
Mathematics	3
Science	3
World Language	2
Health	½
Physical Ed	1
Computer Literacy	1*
Career Pathway	3
Electives	2 ½

24 Credits Total

Class of 2011 and Beyond

English	4
Social Studies	4
Mathematics	4
Science	3
World Language	2
Health	½
Physical Ed	1
Career Pathway	3
Electives	2 ½

24 Credits Total

PROMOTION REQUIREMENTS		
<u>To Grade 10</u> (6 credits)	<u>To Grade 11</u> (12 Credits)	<u>To Grade 12</u> (18 credits)
1 English	2 English	3 English
1 Social Studies	2 Social Studies	3 Social Studies
1 Math	2 Math	2 Math
3 Additional	1 Science	2 Science
	5 Additional	½ P. E.
		7 ½ Additional

**REQUIREMENTS FOR GRADUATING FROM
RED CLAY HIGH SCHOOLS**

District Credits Policy:

Students must complete 24 credits of course work.

Credits:

Students will earn credit for courses taken by passing numerically and completing all course requirements; however, it is important to note that students failing three (3) marking periods will NOT receive credit for the course.

School Profile

Comprehensive public high school – grades 9-12; enrollment September 2009 is approximately 900; staff is approximately 80; accredited by Middle States Association. McKean operates on a block schedule (A and B) four-period day (8 total classes). Each period is 90 minutes in length with a 5 minute-passing time.

Marking System	A – Excellent	(90-100)	I – Incomplete	(no credit)	O – Outstanding
	B – Very Good	(80-90)	M – Medical	(no credit)	S – Satisfactory
	C – Satisfactory	(70-80)	W – Withdrawal	(no credit)	N – No Grade
	D – Poor	(65 – 70)	U – Unsatisfactory	(no credit)	(Due to
	F – Failure	(Below 65)	X – Audit	(no credit)	Attendance)

Class Rank: The GPA is a weighted cumulative average and is computed by using only grades in the academic core courses of

English, Social Studies, Mathematics, Science, Foreign Language and Computer Science. Grades of 'C' or better in honors courses will receive one (1) additional quality point in the computation. Grades of 'C' or better in advanced placement courses will receive an additional one and a half (1.5) quality points. The *weighted* GPA is used to determine class rank.

Honors

English 9
 English 10
 English 11
 English 12
 Algebra I
 Algebra II/Trigonometry
 Geometry
 Pre-calculus
 French III, IV
 Spanish III, IV
 Italian III

U. S. History
 World History
 Government/Economics
 Biology
 Chemistry
 Physics-
 Physical Science

Advanced Placement

English Literature
 English Language
 U. S. History
 World History
 Psychology
 Physics
 Biology
 Chemistry
 European History
 Art History
 Government/Politics
 Calculus
 Statistics
 Studio Art Portfolio
 Environmental Science
 Music Theory

Class of 2009: 225 Graduates

Post High School Activity:

4 yr college – 34%
 Military – 4%

2 year college – 38%
 Other – 24%

TESTING PROGRAMS

PSAT

Grades 10 - 11: October 14, 2009

The Delaware State Testing Program (DSTP)

Grades 8, 9, and 10	March 10-19, 2010
Make-up Dates:	March 12, 17, 22 – 25, 2010

The Science/Social Studies **DSTP** for grade 8 & 11 will be administered as follows:

Science	May 18, 2010
Social Studies	May 19, 2010
Make-up and Retest	May 20, 21, 25 – 26, 2010

**Red Clay Consolidated School District
2009-2010 School Calendar**

Dates	Day(s)	Reason	Teachers	Students	
				Grades	Days
August			4	BK- 9 10-12	1 0
24 - 26	Monday-Wednesday	In-service (No School)			
31	Monday	School Opens BK-9			
September			19		19
1	Tuesday	School Opens 10-12			
2-3	Wednesday-Thursday	Schools in Session BK-12			
4	Friday	No School			
7	Monday	Labor Day (No School)			
28	Monday	Yom Kippur (No School)			
October			22		21
9	Friday	In-service (No School) ¹			
15-16	Thursday - Friday The 3-4 year old program will not be held on these days.	Early Dismissal for Conferences Elementary Schools - 1:00 p.m. Middle Schools - 11:00 a.m.			
November			17		17
11	Wednesday	Veterans Day (No School)			
25- 27	Wednesday- Friday	Thanksgiving (No School)			
December			16		16
17-18	Thursday - Friday The 3-4 year old program will not be held on these days.	Early Dismissal for Conferences Elementary Schools - 1:00 p.m. Middle Schools - 11:00 a.m.			
23 - 31	Wednesday- Thursday	Winter Vacation			
January			19		19
1	Friday	Winter Vacation			
4	Monday	School Reopens			
18	Monday	M. L. King Day (No School)			
19-22	Tuesday - Friday	Early Dismissal for High School Exams High Schools - 11:00 a.m.			
February			19		18
1	Monday	In-service (No School) ¹			
15	Monday	Presidents' Day			
25-26	Thursday - Friday The 3-4 year old program will not be held on these days.	Early Dismissal for Conferences Elementary Schools - 1:00 p.m. Middle Schools - 11:00 a.m.			
March			23		23
April			16		16
2 - 9	Friday - Friday	Spring Vacation			
May			20		20
14	Friday The 3-4 year old program will not be held on these days.	Early Dismissal for Conferences Elementary Schools - 1:00 p.m.			
31	Monday	Memorial Day			
June			9		8
7-9	Monday - Wednesday	Early Dismissal for High School Exams High Schools - 11:00 a.m.			
9	Wednesday	Early Dismissal Middle Schools - 11:00 a.m.			
10	Thursday	Last Pupil Day			
11	Friday	In-service ¹			
14	Monday	Weather Contingency			
15	Tuesday	Weather Contingency			
			184		

- All grades will meet the number of hours as required by the State.
- June 14th and 15th are weather-related contingency days. In the event the district misses less than two days, the calendar will be shortened by the appropriate number of days. If additional days are needed, above and beyond the two weather-related contingency days, they will be added at the end of the school year, so the total school year for teachers does not exceed 183 days, and the student year does not fall below 1060 student hours.
- The Central School, which houses grades 6-12, will follow the middle school calendar. Conrad and Cab Calloway will follow the high school calendar. Brandywine Springs will follow the elementary school calendar.

¹ In the reason column indicates that paraprofessional staff members do not report to work.

<p>2009-2010 Bell Schedule Block Schedule (A & B) 1 & 2 Hour Delay Included</p>
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A day Schedule		
Period 1	7:35 - 9:10	
Period 2	9:15 - 10:45	
Period 3	Lunch A: 10:45 - 11:15	Period 3: 10:50 - 12:20
	Period 3: 11:20 - 12:50	Lunch B: 12:20 - 12:50
Period 4	12:55 - 2:25	

B day Schedule		
Period 5	7:35 - 9:10	
Period 6	9:15 - 10:45	
Period 7	Lunch A: 10:45 - 11:15	Period 7: 10:50 - 12:20
	Period 7: 11:20 - 12:50	Lunch B: 12:20 - 12:50
Period 8	12:55 - 2:25	

Advisory Day Schedule (Every Wednesday)

A Advisory Day Schedule - Every Wednesday		
Period 1	7:35 - 8:55	
Period 2	9:00 - 10:20	
Advisory	10:25 - 11:05	
Period 3	Lunch A: 11:05 - 11:35	Period 3: 11:10 - 12:30
	Period 3: 11:40 - 1:00	Lunch B: 12:30 - 1:00
Period 4	1:05 - 2:25	

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Advisory Day Schedule (Every Wednesday)

B Advisory Day Schedule - Every Wednesday		
Period 5	7:35 - 8:55	
Period 6	9:00 - 10:20	
Advisory	10:25 - 11:05	
Period 7	Lunch A: 11:05 - 11:35	Period 7: 11:10 - 12:30
	Period 7: 11:40 - 1:00	Lunch B: 12:30 - 1:00
Period 8	1:05 - 2:25	

1 - Hour Delay Schedule

A day Schedule		
Period 1	8:35 - 9:10	
Period 2	9:15 - 10:45	
Period 3	Lunch A: 10:45 - 11:15	Period 3: 10:50 - 12:20
	Period 3: 11:20 - 12:50	Lunch B: 12:20 - 12:50
Period 4	12:55 - 2:25	
B day Schedule		
Period 5	8:35 - 9:10	
Period 6	9:15 - 10:45	
Period 7	Lunch A: 10:45 - 11:15	Period 7: 10:50 - 12:20
	Period 7: 11:20 - 12:50	Lunch B: 12:20 - 12:50
Period 8	12:55 - 2:25	

.....Continued

2 - Hour Delay Schedule

A day Schedule		
Period 1	9:35 - 10:05	
Period 2	10:10 - 10:45	
Period 3	Lunch A: 10:45 - 11:15	Period 3: 10:50 - 12:20
	Period 3: 11:20 - 12:50	Lunch B: 12:20 - 12:50
Period 4	12:55 - 2:25	

B day Schedule		
Period 5	9:35 - 10:05	
Period 6	10:10 - 10:45	
Period 7	Lunch A: 10:45 - 11:15	Period 7: 10:50 - 12:20
	Period 7: 11:20 - 12:50	Lunch B: 12:20 - 12:50
Period 8	12:55 - 2:25	

MCKEAN STAFF HIGHLIGHTS

www.mckeanhs.com

2009-2010 SCHOOL YEAR "WHO'S WHO"

Administration – (Phone) 992-5520

Principal,	Lisa Ueltzhoffer	Ext. 103
Assistant Principal	Eric Stancell	Ext. 104
Assistant Principal	Nick Russo	Ext. 241
Assistant Principal	Brian Mattix	Ext. 240
School Resource Officer	Bob Stevens	Ext. 314

Dean of Attendance	Steve Wasylyszyn Ext. 105
Behavior Interventionist	Rhonda Janeka Ext. 114
Behavior Interventionist	Tom Pavia Ext. 110
Instructional Support Teacher	Leah Fyock Ext. 232
Athletic Director	Bob Massaferi Ext. 332

Guidance Staff (Phone) 992-5527

ist Team

Secretary A – F P - Z G – O ELL Program	Mary Pat Harper, ext. 151 Amy Leary, ext. 154 Melissa Polsky, ext. 153 Michael Ryan, ext. 152 Anna Lombardo, ext. 155	Student service intervention team that provides recommendations/ strategies for students experiencing behavior and academic problems.
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Department Chairpersons

English	Connie Regan
Guidance	Amy Leary
Mathematics	Brian Budd/ Pam Cochran
Science	Nicol Alexander
Social Studies	Katie Johnson
Art, Music, Foreign Language, and Health/PE/Dr.Ed.	Amy Hobbs
Career Technology Education	Cindy LaRock

Class Advisors

STUDENT SUPPORT

Freshman Class	Patty Snyder & Cindy Monger	
Sophomore Class	Judy Deaton-Shores & Nick Dorda	<u>CIS:</u> Katie Kravitz
Junior Class	Cassandra Lesniczak	
Senior Class	Brian Budd & Katie Kravitz	
Graduation Advisor	Amy Hobbs	<u>Wellness Ctr.:</u> Carol Ann Bridgman (Coordinator)

Clubs

<u>Blue / Gold Advisor</u>	Mike Ryan	<u>Stage Craft</u>	Ashley Miller
<u>Marching Band,</u>	Wes Morton	<u>Yearbook</u>	Nicol Alexander
<u>Concert Band, Band</u>	Wes Morton	<u>Honor Society</u>	Kelly Krapf, Holly Schnittger
<u>Front</u>		<u>Future Farmers</u>	Bill Coughlin, Brittany Shubra
<u>Cheerleading</u>	Stacey Stokes		Amy Hobbs
<u>Choirs</u>	Jess Sullivan	<u>Key Club /</u>	
<u>Dramatics</u>	Chrystal Haas	<u>Interact</u>	
	Cassie Lesniczak,	<u>Sportsmanship</u>	Brian Budd
	Chrystal Haas		
<u>FCCLA</u>	Cindy LaRock	<u>DECA</u>	Michelle Murphy
<u>Math League</u>		<u>Academic Bowl</u>	Adam Baer
<u>Readers in America</u>	Michelle Morton	<u>Best Buddies</u>	Holly Schnittger

MCKEAN HIGHLANDER STAFF

ENGLISH

ROBERT ALLISON
GAVIN COATES
CHAD HENDERSON
DEBORAH HINES
CASSANDRA LESNICZAK
MEGAN MCGOVERN
MICHELLE MORTON
CONSTANCE REGAN
STACEY STOKES

SCIENCE

PAULINE CARROLL
RYAN HOYT
BILL COUGHLIN
JENNIFER VOSBURGH
ROBERT MASSAFERI
TERRY NEAL
NICOL ALEXANDER
IVY KIEFER

DRIVER'S ED/PHYS. ED

DOUG LANGLEY
TRISH SULLIVAN

PHYSICAL EDUCATION

JAMES CAMPBELL
LEE RAYMOND

MATH

SHAWN ADDISON
TOM BARNHART
PAM COCHRAN
BRIAN BUDD
VEKELA LEWIS
KELLY KRAPP
RICHARD LIU
TOM SHARPE
AMY WEBER
ROBERT HESS

ART/MUSIC

FOREIGN LANG.

ELIZABETH EGGLESTON
CHRYSTAL HAAS
AMY HOBBS
WESLEY MORTON
HOLLY SCHNITTGER
PATRICIA SNYDER
SHALINA SPURLOCK
LAUREN ROSE

PRACTICAL ARTS

ERNEST HUDSON
CINDY LAROCK
MICHELE MURPHY
MIKE REAMER
LAUREN ROSE
BRITTANY SHUBRA

SOCIAL STUDIES

ADAM BAER
NICK DORDA
KATRINA JOHNSON
HILDA KOACH
NICK LENHARD
ASHLEY MILLER
STEPHEN PAPARAZZO
GEORGE HANTZOPOULOS

ELL

MICHELLE BARTLETT
BELINDA TALLEY
FERNANDA SARGENT

SECRETARIAL STAFF

JUDY SHORES

MARYPAT HARPER

SPECIALISTS

GLORIA GRADWELL, ED

HEIDI SHARPE, *NURSE*

CYNTHIA MONGER, *LIBRARIAN*

JUDY PELHAM, *PSYCHOLOGIST*

KATIE KRAVITZ, *CIS*

TIFFANY HETZER, *JDG*

RHONDA JANEKA, *BEHAVIORIST*

TOM PAVIA, *BEHAVIORIST*

LEAH FYOCK, *INSTRUCTIONAL SUPPORT*

CARROL ANN BRIDGMAN, *COORDINATOR-
WELLNESS CTR*

